



**ELECTION TO THE AO SHANG HUI CONSULTING  
(SHANGHAI) CO., LTD,  
TRADING AS AUSTCHAM SHANGHAI  
BOARD OF DIRECTORS 2023-2025  
CANDIDATE NOMINATION FORM.**

**PLEASE SUBMIT THIS COMPLETED NOMINATION FORM BEFORE  
5:00 PM (CHINA STANDARD TIME) FRIDAY 21ST APRIL 2023  
DELIVER BY EMAIL or by HAND directly to the Company Secretary**

**Candidate Nominated for Election at AGM:** (Please complete in capitals)

Name:

\_\_\_\_\_

Company:

\_\_\_\_\_

Membership Category:

\_\_\_\_\_

**Proposed by:**

Name:

\_\_\_\_\_

Company:

\_\_\_\_\_

Membership Category:

\_\_\_\_\_

**Seconded by**

Name:

\_\_\_\_\_

Company:

\_\_\_\_\_

Membership Category:

\_\_\_\_\_

Proposers and seconders must be the **Voting Member Representative** of the respective member company.





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**Preferred Appointment Date with the Nominations Committee:**

The Nominations Committee will be meeting with all candidates between Monday 24th April – Friday 28th April 2023. If you have a preferred appointment dates and times, please indicate below.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Candidate Declaration:**

By signing below, I confirm I have the read, understood and agree to both sign and be bound by the Directors’ Code of Conduct, if elected.

Candidate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**A Voting Member Representative** is the employee of an AustCham Shanghai Corporate Member, Domestic or Overseas, designated to act on that Corporate Member’s behalf in governance matters, such as representation and voting.



If the candidate standing for election is employed by an AustCham Shanghai Corporate Member, **but is not** the Voting Member Representative of that member company, the proposer **must** be the Voting Member Representative.

**By signing this form, each party confirms that he/she has read the accompanying information published by AustCham Shanghai regarding the 2023 AGM.** The candidate states that he/she is currently eligible to serve (if elected) as a Board Director of AustCham Shanghai and agrees to abide by its Constitution and other policies, serving the membership voluntarily. **Each party is also signing that they understand and agree to abide by the AustCham Shanghai Codes of Conduct.** Details of proposers and seconders shall be stated on the election materials. **The candidate acknowledges that their nomination and subsequent appointment to the Board of Directors will be considered invalid if the Directors' Code of Conduct it is not signed prior to the first Board meeting.**

**All parties also acknowledge that the AustCham Shanghai Board of Directors shall make a recommendation to the membership as to those candidates it believes are suitable to join the Board, based on the suitability criteria provided in the addendum to the Call for Nominations.**

Candidates are required to provide on this Nomination Form, or separately attached if wished, no more than 300 descriptive words for publication to clearly outline the contribution they believe they will contribute to the Board upon election. In addition, candidates are to provide full clear details of their preferred form of name(s), titles, professional role title(s), employing company name, email address and nationality. This will assist the Voting Member Representatives during the voting process.

**The following documents must be submitted with this Nomination Form. Incomplete applications will not be accepted as valid.**

- 1) A fully completed nomination form with all required signatures. All signatures must be on the same form (this form).
- 2) A professional curriculum vitae updated to the time of submission, including reasonable detail, qualifications and work experience, language(s) and interests outside of work.
- 3) A colour portrait style photo – an electronic copy of 1 x good resolution clear headshot to use in promoting you as a candidate.
- 4) A copy of the front page of the candidate's passport. If the candidate is not a Chinese citizen, copies of his/her current PRC work visa and work permit are also required.
- 5) A completed Candidate Skills Self-Assessment (page 3 of the N06 document, from the Call for Nominations email).

Nomination of each candidate standing for election at the 2023 AGM must be received by email, addressed to the **Company Secretary**, via [maria.mcdermott@austchamshanghai.com](mailto:maria.mcdermott@austchamshanghai.com) or delivered and received by hand at the AustCham Shanghai office (details below). **Nominations may only be made on this Nomination Form**, appropriately signed and filled out in inked writing.

**Nominations close promptly at 5:00pm (China Standard Time) on Friday 21st April 2023. Full applications past this time will not be accepted.**

It is the responsibility of those registering the nomination of a candidate for election to confirm that the nomination has been received and recorded, particularly if the time of sending the nomination is nearing the close of nominations. This shall be strictly enforced, without exception. Please check promptly if you have not received confirmation of receipt of your nomination from the Company Secretary at any time.

The Nominations Committee reserves the right to request further information regarding any nomination. It will meet with all candidates prior to the formal election notice being issued and shall endeavour to work with all candidates to schedule appropriate appointment times. Candidates acknowledge that it may not be possible to accommodate all preferred dates, particularly in instances where more than one candidate has requested the same appointment time.

Further information regarding the nomination of candidates may be found in the attached notes and on the website ([www.austchamshanghai.com](http://www.austchamshanghai.com)), in the Members' Charter and its schedules.

## **Data Protection**

Candidates hereby acknowledge that in submitting the nomination form and accompanying documentation, they hereby give consent to AustCham Shanghai for the collection and processing of such information that would be considered personal information pursuant to the Personal Information Protection Law ("PIPL") of the People's Republic of China.

Details on how we collect and use your personal information can be found in our privacy statement on the AustCham Shanghai website [www.austchamshanghai.com](http://www.austchamshanghai.com).

In the event that your nomination and election for director is unsuccessful, your personal information will be deleted in accordance with Article 47 of the PIPL.

Please note that whilst it is your right not to provide some of the personal information requested as part of the nomination process, it may result in difficulties in verifying that your nomination is in accordance with Schedule B of the Members Charter. Should this be the case, we will notify you.



Please tick the box below acknowledging your consent for the collection and processing of your personal information in accordance with the PIPL. You may withdraw this consent at any time, and or discuss any questions you may have regarding data privacy and your personal information by contacting AustCham Shanghai on [admin@austchamshanghai.com](mailto:admin@austchamshanghai.com).

I hereby consent to the collection and processing of my personal information by AustCham Shanghai.

